

Minutes of the Combined Health & Human Services Board & Committee

Thursday, December 8, 2016

Chairs Howard and Paulson called the meeting to order at 1:03 p.m.

Committee Members Present: Supervisors Christine Howard (Chair), Darlene Johnson, Robert Kolb, Duane Paulson, Jeremy Walz, Chuck Wood, and Bill Zaborowski.

Board Members Present: Supervisors Duane Paulson (Chair), Christine Howard, Bill Zaborowski, and Robert Kolb, and Citizen Members Jeffrey Genner, Michael O'Brien, Tim Whitmore, and Mary Lodes arrived at 1:47 p.m. Tim Whitmore left the meeting at 2:00 p.m. **Absent:** Vicki Dallmann-Papke, Dr. Steven Kulick

Also Present: Chief of Staff Mark Mader, Public Communications Coordinator Julianne Davan, Health and Human Services Director Antwayne Robertson, Health and Human Services Deputy Director Laura Kleber, Administrative Services Division Manager Randy Setzer, Children and Family Division Manager Lisa Roberts, Clinical Services Division Manager Joan Sternweis, Outpatient Services Administrator Gordon Owley, Criminal Justice Collaboration Coordinator Rebecca Luczaj, Accounting Services Coordinator Will Emslie, Lead Clinical Therapist Jennifer Wrucke, Senior Financial Budget Analyst Steve Trimborn, Senior Financial Budget Analyst Clara Daniels. Recorded by Julie Bartelt, Departmental Secretary.

Committee Agenda Items

Approve Minutes of 10-6-16

MOTION: Walz moved, second by Wood to approve the minutes of October 6. Motion carried 7-0

Advisory Committee Reports

Howard highlighted the follow items discussed at the Mental Health Advisory Committee meeting.

- NAMI is collaborating with Westwood Fitness Center and will have a Saturday morning family-to-family twelve-week course, funded by United Way. <http://www.namiwaukesha.org/family-to-family/>
- 2017 Specialized Transportation Assistance Program for Waukesha County. There is still a reported crisis for transportation in the county. Thriving Waukesha is working with the DOT on a solution. Zaborowski and Johnson asked about senior taxis. Howard passed around the Specialized Transportation Assistance Program, including taxis, the bus line, and all of the services used.

Schedule Next Meeting Date

- January 12, 2017

Executive Committee Report of 10-17 & 11-22-16

Howard highlighted the following items discussed at the last two Executive Committee meetings.

- Multi-year contracts threshold, the referral to Finance Committee has been increased for the first time since 1991, from \$50,000 to \$150,000. County Board Supervisors won't get involved in contracts or RFP's unless it's \$150,000.
- Approved ordinances and appointments, which have since been approved by the County Board.

- Determined sale values for County-owned foreclosure properties.
- Heard standing committee reports.

Board Agenda Items

Approve Minutes of 9-15-16

MOTION: Kolb moved, second by O'Brien to approve the minutes of September 15, 2016. Motion carried 7-0.

ITEMS FOR DISCUSSION AND CONSIDERATION

Budget Vote Report and Discussion on Birth to Three and Drug Court Programs (*Combined*)

An adjustment was made to the budget to shore up the Birth to Three program. Robertson talked about addressing concerns with Lutheran Social Services as they struggle with funding to support the Birth to Three program. It would cost the county \$1M to operate the program in-house. The county has contracted with LSS for twenty years with minimal increases. It is an underfunded mandate. Kolb asked what Birth to Three does. Lisa Roberts explained that when there's a concern that a child might not be developing at an age appropriate level, there can be a referral for an assessment and screening for eligibility to Birth to Three. Birth to Three comes in with developmental assessments to determine where they are functioning – if they have 25% or higher delay in any of the developmental areas, they create, with the family, a plan of action of how to address the delay. It is a parent-coach approach, in home service, involving educators, occupational therapists, speech therapists, physical therapists, developing a plan within the family. A large piece is helping parents learn how to interact with their children to develop skills on a regular basis, rather than one hour in a therapeutic setting or O.T. office. Progress is tracked and monitored. Some children are in the program for only six months, and some have chronic lifelong disabilities and are in the program to age three and then transitioned to early education.

Paulson explained an additional \$60,000 was proposed to involve more people in drug court. It was not successful. The CJCC (Criminal Justice Collaborating Council) is applying for a grant of \$325,000 per year, which will increase the capacity from 50 to 60 participants in drug court. It's a three year grant which would start October 1, 2017. In the CJCC meeting the County Board Chair made the motion, and the County Executive seconded, to go after this grant. Adding participants to the drug court program will require additional support from the DA's office, Sheriff's Office, CJCC people, etc. Rebecca Luczaj stated the grant application is due on December 12. She talked about past experience with the same grant back in 2010 for the alcohol treatment program. All treatment services would be in-house and have HHS be the primary treatment provider for all participants in the drug court program, which is something new. This was a recommendation from evaluators to ensure quality and consistent treatment services.

Howard shared a Facebook post from a relative that summed up the Heroin crisis and the need for treatment for addicts.

Website and Social Media Demonstration (*Combined*)

Davan was present to discuss this item. The county and HHS website, Facebook and Twitter are all ways to tell the community what we're doing. She began with an overview of the Waukesha County website. A couple years ago there was a county wide initiative to make a conscious effort to change the language on the website, to speak the language of the customers. An example is 'Alcohol and Drug Abuse', which internally is called Clinical Services. 'Financial Assistance' is another example,

internally referred to as Economic Support. The call to action buttons along the bottom of the page were shown. Most departments have their phone number in the upper left hand corner. The services customers are looking for are organized and easily found under “I want to”. Language translation is available and located under settings, internet options. HHS Committee and Board meeting agendas and minutes are posted on the internet. An RSS feed is a tool used for individuals to opt in or out of receiving agendas and minutes.

A few Facebook pages exist for various divisions. The Waukesha County Childcare Certification page was shown. It includes events, motivational quotes for teachers, crafts for children, etc. Davan pointed out to look for the verified Facebook pages. Watch out for pages that claim to be something they are not. The Waukesha County Veteran’s Services Facebook page was also viewed. They have tripled the number of followers because of the good, up to date information posted. Veteran’s has done a great job promoting the work of their partners as well. The HHS Volunteers Facebook page has been a great tool for volunteer recruitment, especially for connecting with the younger demographic.

This summer, social media via Twitter began for HHS. This is micro-blogging, using 140 characters to share information. Since that time, HHS has tried to attract followers, identify key partners and follow them, and tweet multiple times per day. Davan demoed the Twitter feed.

Future Challenges of Department of Health and Human Services (*Combined*)

Paulson and Setzer talked about residents of Clearview getting re-certified annually for Medicare, and the responsibilities of Marsh Country and Waukesha County.

Robertson and Setzer were present to discuss this item. The attached PowerPoint was shown. Setzer explained the ALICE report, published by the United Way. ALICE is an acronym for Asset Limited, Income Constrained, Employed. Setzer spoke of how the community stands relative to the federal poverty level as well as how and who is struggling, earning less than the basic cost of living per the ALICE report. Waukesha County has less individuals below the poverty level and below the ALICE threshold as compared to the rest of the state. The presentation also broke down the county by city/town. How can Health and Human Services help fill the gap for those below poverty or the ALICE threshold? The ALICE individual/family is described as being one hot water heater failure away from not making ends meet.

Setzer reviewed trends in Health and Human Services Administration. HHS is dealing with many changes; management, electronic health records, how services are documented, changes in the marketplace, Medicaid funding, reimbursement for services, etc. A market force is driving quality service reimbursement. There is currently an uptick in the amount of commercial insurance revenue. If those individuals are no longer able to get insurance through the marketplace, there will be a step back, because those individuals will be self-pay again. Setzer talked about staff retention and staff training in new technology and admissions processes. Grants are wonderful for supplementing our tax levy, but the administration of them, writing them and tracking outcomes, is very time consuming. As we get further into the electronic health record, Setzer stated the hope is to be able to unlock important data – predictive analytics. Setzer talked about the struggle with limited vendor technology investments. An example is in the Comprehensive Community Services (CCS) program. We now have to report a service array by every 15 minutes. Smaller group homes are documenting the service array every fifteen minutes on Excel. It’s difficult for the small vendor to invest in technology to help automate the process. Another struggle is any regulatory changes or program changes have to be coordinated with our vendors. In many cases they lack resources or an expert to know what the regulations are saying

and how to comply. HHS staff are spending much more time with vendors on regulatory or program compliance.

There is an increase in out of home placement of children, the acuity and level of care those individuals need are also increasing. There's an increase in the need for foster care and the level of foster care homes. Birth to Three is a mandated program. Drug overdose and deaths are on the rise. Looking at Economic Support, the number of unduplicated cases has doubled over the last ten years. The aging population, looking at the Adult Protective Services Unit, the caseload per worker has increased 50% since 2014.

Behavioral health services status was reported. Billed charges for 24-hour crisis have increased by almost 200% from the beginning of this year to the last portion of this year because of the new mandated process. State institutional placements are on the rise. There's a 14% increase in the Mental Health Center since 2014. CCS reporting involves a lot of monitoring, coordination and oversight in that service. That is 100% reimbursable by the State. So, we are working on helping our vendors and improving our quality assurance in CCS. There are struggles in recruitment for Psychiatrists. He talked about the Merit Based Incentive Payment System (MIPS) for Medicare Part B payments, based on a physician or nurse practitioner. They will be subject to the MIPS and we will be required to report quality measures for each of those providers. That will allow us not to be penalized in our Medicare Part B payments. This is an administrative process that can be somewhat automated through the electronic health record.

Corporate compliance wise, there are always issues with monitoring regulatory mandates and changes. Implementation with electronic health record and making sure we are meeting HIPAA requirements. Quality assurance programs must be in place to ensure that we are complying with program requirements, documentation, and coding. More programing requires internal and external coordination; working with LSS, Wisconsin Healthcare Association, and State officials for funding needs of Birth to Three, and more creative funding. The Birth to Three funding hasn't changed in ten years and they have not looked at the utilization by county.

Robertson spoke of these challenging times, as the Board and Committee members have been exposed to, through the various division budget presentations. Utilization of programs and caseloads are increasing. Issues that families are encountering are becoming more chronic and complex. HHS continues to assess how to maximize every dollar and come up with strategies to not compromise any service delivery.

Mental Health Crisis Intervention Services (*Combined*)

Sternweis, Owley, and Wrucke were present to discuss this item. Dr. Owley shared the attached PowerPoint, including data to show the increase in demand. He explained the DHS 34 Certified Crisis Program. Owley talked about phone support through 2-1-1, a contracted referral and support service.

Crisis services are voluntary. An exception is mandated when a police officer is taking someone into custody because they are a danger to themselves or somebody else; that person needs to be assessed by a clinical health professional who must give the police the okay to do an emergency detention. Owley explained the service flow. This does not include alcohol. Crisis workers are available to assess immediate risk and to plan for immediate safety. Plans for safety were explained per the attachment. The most difficult cases are Chapter 51.15 emergency detentions. Law enforcement can place a person into protective custody for evaluation and treatment, if the person is **unwilling** to get voluntary treatment. Adults are transported to the Mental Health Center. For juveniles, the first choice for

hospitalization is the child and adolescent inpatient services in Milwaukee County. Some juveniles are taken to other facilities, such as Rogers, or Winnebago Mental Health in Oshkosh.

The timeline for Waukesha County Health and Human Services crisis services began in 2010 with a limited mobile model, with two people working daytime primarily doing crisis intervention, and one person working second shift. They did a lot of risk assessment, internal referrals and community referrals. In 2013 a grant was received from the State with the emphasis to stop juvenile admissions to hospitals. A policy was started on a limited basis to intervene in juvenile emergency situations. As of July 1, 2016 there was a law change in the state budget that stated the county department may approve a detention only if a physician who has completed a residency in psychiatry or psychologist licensed under Ch. 455, or a mental health professional, has performed a crisis assessment on the individual and agrees with the officer that the person needs to be taken into custody. That is a huge change, turning into a 24/7, 365 service. Detention situations happened at all hours any day. Although it allows for an assessment on the phone, Owley explained that experience has proven to be difficult without the benefit of seeing gestures, expression, and behaviors. Paulson asked what funding the State attached to this. Owley answered it is an unfunded mandate, and explained the effects on the clinic involving redistributing staff and adding LTEs. Sternweis added how significant the 2013 time was, when weekend and holiday coverage that used to be provided by the Mental Health Association closed. An ordinance approved at the time was the ability to have the FTE clinical therapists work and be paid for overtime – be able to do on-duty extra shifts. It also created a Lead Worker for the Clinic. Those building blocks that we thought would take us out five to seven years to go to 24/7, suddenly had to expedite this plan within a six-month time period.

Dr. Owley reviewed data showing outcomes. In July when the clinic went 24/7, there was an explosion in the number of calls and personal assessments. He discussed the time distribution of crisis calls in August, 2016. Each crisis call that resulted in assessment takes approximately three hours to complete. Question from Lodes, does the mobile unit go only the direction of the Police Officer. Owley stated not always; a common call is from schools. They also have requests for residents of group homes that are experiencing a crisis.

Discussion about the impact of crisis services, as reported on the PowerPoint. Data indicates that when the mandate began, the number of dismissals dropped dramatically, which tells us that the people who are emergency detained actually needed to be detained. As a result of the face to face assessment, a much better job is done determining who needs to go to the hospital and who does not. The crisis team is accurately identifying individuals who can either volunteer on their own without a legal detention, individuals who can have a safety plan at home and not be brought in by police, and appropriately identifying people who indeed need hospitalization and further court intervention for their own safety and further recovery needs. Any person detained is required to have a court hearing. Benefits of avoiding dismissals are the number of people who did not have to go to court, get a lawyer, and Corporate Counsel did not have to get involved which are all areas of cost savings. The crisis team making an assessment is also helping avoid youth being arrested and placed in handcuffs to go to court.

Owley and Sternweis talked about the alcohol and drug overdose cases. Heroin and other drug overdose is viewed as risky and self-injurious behavior. Those cases will be tracked.

Ordinance 171-O-065: Modify The 2016 Budget Of The Department Of Health And Human Services To Appropriate Expenditures For Clinical Services And Increase Other Revenue (Committee)

Setzer and Emslie were present to discuss this ordinance which modifies the 2016 Health and Human Services (HHS) budget by increasing expenditures by \$160,000 in the Clinical Services Division to fund operating expenses related to community-based mental health outpatient services provided throughout the county. The ordinance increases other revenues by \$160,000 for higher than budgeted reimbursements for providing mental health outpatient Medicaid services, based on the most recently settled Wisconsin Medicaid Cost Reporting (WIMCR) review. This ordinance results in no additional tax levy impact.

MOTION: Paulson moved, second by Wood to approve Ordinance 171-O-065. Motion carried 7-0.

Ordinance 171-O-066: Modify The 2016 Health And Human Services General Fund Budget To Transfer Contingency Funds For Additional State Mental Health Institute Costs (Committee)

Setzer and Emslie were present to discuss this ordinance which authorizes the transfer of \$260,000 of appropriations from the Contingency Fund to cover operating expenses related to the inpatient treatment of a juvenile at the State Mental Health Institute. This transfer would reduce the 2016 Contingency Fund budget by \$260,000 from \$1,200,000 to \$940,000 and increase operating expenses in the 2016 HHS Budget for the treatment of juvenile clients at the State Mental Health Institutes by the same amount from \$378,700 to \$638,700.

The Committee proposed adding three words, “in additional cost” to line 19. See attached.

MOTION: Walz moved, second by Wood to amend Ordinance 171-O-066. Motion carried 7-0.

MOTION: Paulson moved, second by Walz to approve Ordinance 171-O-066, as amended. Motion carried 7-0.

Ordinance 171-O-067: Modify The 2016 Department Of Health And Human Services General Fund Budget To Appropriate Additional Expenditures For State Mental Health Institute Costs And Increase Collection Revenue (Committee)

Setzer and Emslie were present to discuss this ordinance which modifies the 2016 HHS budget to appropriate additional expenditures of \$600,000. The additional appropriations will be used to pay for higher than budgeted contracted inpatient treatment costs for juvenile and adult clients at the State Mental Health Institutes incurred in 2016 which includes psychiatric assessment, Stabilization, medication management, and treatment. This increases operating expenses in the HHS Clinical Services Division from \$11,435,105 to \$12,035,105. These added budget appropriations are to be funded by \$600,000 of additional collections revenues, mostly from third party insurance and Medicaid generated from the partial reimbursement of services provided at the State Mental Health Institutes. This ordinance results in no additional tax levy impact.

MOTION: Wood moved, second by Walz to approve Ordinance 171-O-065. Motion carried 7-0.

Ordinance 171-O-068: Modify The Department Of Health And Human Services 2016 Budget To Appropriate Additional Expenditures For Ebola Preparedness And Preparedness Activities And Increase Revenues (Committee)

Setzer and Emslie were present to discuss this ordinance which modifies the HHS Public Health Division 2016 budget to increase expenditures \$80,000 for activities related to a Public Health Preparedness grant which includes \$30,000 for temporary extra help staff to assure collaboration between other public health entities and compliance with safety and health guidelines for the response, containment and treatment of individuals in contact with the Ebola virus, and \$25,600 in

contracted services for Ebola planning and training purposes. This grant award was not in the 2016 budget as the grant activities had not yet been determined. There is also a 2015 Public Health Preparedness grant for contracted services of \$24,400 for planning and training for medical treatment and volunteer assistance for mass casualty incidents. This grant was underspent in 2015 and was not requested for carryover in error. This ordinance will increase General Government revenues by \$80,000 for the associated grant funding awarded through the Wisconsin Department of Health Services and results in no additional tax levy impact.

MOTION: Johnson moved, second by Walz to approve Ordinance 171-O-065. Motion carried 7-0.

MOTION: O'Brien moved, second by Lodes to adjourn the board meeting at 3:15 p.m. Motion carried.

MOTION: Paulson moved, second by Johnson to adjourn the committee meeting at 3:28 p.m. Motion carried 7-0.

Respectfully submitted,

Robert L. Kolb
Secretary for the Committee